

Kia ora koutou

Planning and Organization for Re-entry to Alert Level 2

As you will all be aware, the Government announced that All of New Zealand outside of Auckland will move back into Alert Level 2 for the next 3 days. For us this means we will be reintroducing the Alert Level 2 processes around the school during this time, or until we are advised these are no longer required.

All children are expected to attend school unless they are unwell.

Please read the processes below carefully so you are aware of how we will be operating during Alert Level 2.

We thank you again for your support with helping keep our school a safe place for all who enter it.

Start of Day Drop off

- All children are to come in through the front gate in the morning. <u>All other gates will</u> <u>be locked during the day</u>. We are asking all parent to remain outside the school gates.
- <u>Any adult or family member who NEEDS to come on site must register</u> using either the COVID-19 Register and QR code provided or on the paper register. The COVID-19 register can be downloaded at <u>https://covidregister.nz</u>. This is for contact tracing purposes. All information will be held at the school.
- Any children arriving at school between 8.30-9.00am will need to go straight to their classroom. Any children arriving after 9.00am will need to check in at the office.

End of Day Pick-up

- At the end of the day we will have three pick-up points to avoid congestion and to help us manage distancing at school. Pick up for family groupings <u>the oldest child</u> to collect siblings and then go to the youngest child's collection point.
- Main School Gate: Kowhai Block Rooms 8, 9, 10 & 11
- Montgomery Street "Matt's Gate" Rooms 12, 13, 14 & 15
- Hall Entrance Gate Rooms 23, 4 & 5

A teacher will be on the gate -10 minutes before school finishes to help manage children leaving the school grounds.

ALL OTHER GATES AROUND SCHOOL WILL BE LOCKED AT ALL TIMES.

<u>Sick children are to stay at home</u> – if they have a sniffle, headache, cough or feeling slightly unwell children need to remain at home.

If children display any signs of illness at school, we will put a face mask on them, put them in the medical room and contact parents/caregivers to come and pick them up.

Classroom Hygiene

- classrooms will be arranged to cater for Moist Breath Zone distancing. We will do all we can to provide spaces and environments where children have appropriate space in classrooms and in the school grounds.
- all classrooms will be supplied with disinfectant, bars of soap, liquid soap, hand sanitizer and towels.
- we will follow the Ministry of Education and Ministry of Health guidelines around distancing, using the "Moist Breath Zone" rule for distancing. A video has been produced for children coming back to school.
 https://www.youtube.com/watch?v=yZvtoVrykb8&feature=youtu.be Please show this to your children and talk with them about keeping distance to help everyone stay well.

<u>Morning Tea & Lunch breaks</u> – children will eat at their desks/tables inside their classrooms – 10 minutes morning tea, 15 minutes at lunch time.

<u>Drinking fountains</u> – these will remain closed while we are in Alert Level 2. Children are to bring named water bottles to school.

THERE IS TO BE NO SHARING OF FOOD OR DRINKS AT SCHOOL.

Ngā mihi nui

Dave Lamont Principal Koraunui School